



## RESPONSIBLE PURCHASING POLICY

### Mission

To make every effort to minimize our operational environmental impact by partnering with like-minded suppliers, making sound eco-operational decisions, while offering the highest level of service to our guests.

### NIA

Kujitahidi ili kupunguza madhara yetu kwa mazingira, kwa kuungana na wachuuzi wenye maono yaliyo sawia na yetu katika kufanya maamuzi ya utenda kazi wetu kwa kuyajali mazingira, hata tunapowapa wageni wetu huduma ya viwango vya juu zaidi.

### Our promise

Diani Seas Hotels endeavours to take into account what impact it will have on the local and far reaching environment.

- As a purchaser we aim at buying environmentally and socially responsible products taking into account, design, maintenance, reusability, recycling, mode of disposal and suppliers' capabilities to address these issues throughout the supply chain.
- We aim to reduce waste and other negative impacts on the environment.
- If possible we will use fair trade products.

### AHADA YETU.

Diani Seas Hotels zinajizatiti kwa kuungana na wenyeji katika kuyajali mazingira.

- Kama wanunuzi,tunanuiya kununua bidhaa zetu kutoka kwa wauzaji au wachuuzi wanaojali jamii na wenye bidhaa zisizo chafua au kudhuru mazingira kwa hali yeyote.
- Tunajizatiti kupunguza uchafu wowote unaoweza kuharibu au kudhuru mazingira yetu.
- Na ikiwezekana,tutatuamia bidhaa zinazokubalika kibiashara.

### Ethical conduct agreement.

All our suppliers are required to sign our purchasing ethical conduct agreement written in both English & Swahili languages.

The agreement includes asking suppliers for their sustainability commitment and their policy, including the following:-

- That their business operations are ethical and within the provisions of the laws of Kenya.
- That they pay their employees fair wages.
- That they do not practice child labour.
- That they act in the most environmentally friendly way including use of recyclable packaging material.
- Not to solicit favourable terms for their company by giving monetary or other forms of inducements to our employees.
- Not to accept money or other forms from our employees for favourable treatment.

### **Makubaliano ya maadili**

Wachuuzi wote wanaotuzia bithaa zao wanalazimika kutia sahihi makubaliano ya kisheria na maadili ya utendajikazi baina yetu yaliyoandikwa katika Lugha ya akiengereza na Kiswahili.

Katika makubaliano hayo, tunawauliza na kufuatilia kwa karibu kuona kwamba wachuuzi wetu wanafuata kanuni na sheria zinazo husiana na mazingira kama ifuatavyo:-

- Kwamba biashara zao ni halali, ziko na ,maadili na zinafuata sheria za kenya.
- Kwamba wanawalipa wafanyikazi wao mishahara ifaayo.
- Kwamba hawaajiri watoto.
- Kwamba wanayajali mazingira na pia kufunga bithaa zao kwa vitu au vifaa visivyo adhiri mazingira,
- Kwamba hawatatumia njia yeyote kuwalaghai au kupeana mlungula kwa wafanyikazi wetu kwa ajili ya faida ya biashara zao.
- Kwamba hawatakubali ulaghai au kupokea pesa kutoka kwa wafanyikazi wetu kwa sababu ya upendeleo wowote.

PAULINE NDUVA  
OPERATIONS MANAGER  
1<sup>ST</sup> JANUARY 2022